

FINAL

# meeting minutes

<b>Meeting</b>	NorthConnex Air Quality Community Consultative Committee (AQCCC)	<b>Meeting No.</b>	14
<b>Location</b>	Skype virtual meeting	<b>Time &amp; Date</b>	Tuesday 10 November 2020 5:04pm – 5:40pm
<b>Independent Chair</b>	Abigail Goldberg (minute taker)		
<b>Attendees:</b>	<ul style="list-style-type: none"> <li>AQCCC community representative: Edward Caruana</li> <li>AQCCC community representative: Graham Strauss</li> <li>AQCCC community representative: Frank Hutchinson</li> <li>Parramatta City Council representative: Stuart Pike (Team Leader, Health)</li> <li>The Hills Shire Council representative: Daniel Giffney (Environmental Health Coordinator)</li> </ul>		
<b>Committee members</b>			
<b>In attendance</b>			
<b>Apologies</b>	<ul style="list-style-type: none"> <li>AQCCC community representative: Patricia Macloud (technical difficulties)</li> <li>Hornsby Shire Council representative: Nichola Clarke (Environment Protection Manager)</li> <li>Ku-ring-gai Council representative: Anne Seaton (Manager, Compliance &amp; Regulation)</li> <li>Transport for NSW Senior Manager, Communications and Stakeholder Engagement: Sarah Rosewell</li> </ul>		

Item	Subject	Action
1.0	<b>Welcome and Minutes of previous meeting</b> <p>The meeting was opened at 5:04pm, when the Chair welcomed participants. Apologies were noted.</p> <p>Draft Minutes from the previous meeting, which had been distributed inter-session, were approved as drafted.</p> <p>The Chair invited any declarations of interest. No declarations were put forward.</p>	
2.0	<b>NorthConnex progress update</b> <p>Mr Lovett outlined progress since the last meeting, noting that the project had been officially opened on 31 October 2020 at a formal event with diverse participants. Operations commenced, with the tunnel opening for public use, at 3am on 1 November 2020.</p>	

Item	Subject	Action
	<p>The Committee noted that this is a significant project milestone, and that the project has moved now from 'construction' to 'operations'.</p> <p>Committee Members who had trialled the tunnel observed that fuel economies appeared likely, particularly for trucks, as the profile of the tunnel was relatively smooth, and there were far fewer stop-and-starts than on Pennant Hills Road.</p> <p>Both Mr Lovett and Ms Shand observed that operations to date had been smooth and successful, with minor incidents only.</p> <p><i>Key points of discussion:</i></p> <ul style="list-style-type: none"> <li>• Congratulations to the project team on the tunnel opening.</li> <li>• Planned maintenance would result in a number of shutdowns going forward. These would generally be between 10pm and 5am.</li> </ul>	
3.0	<p><b>Air quality – operational performance</b></p> <p>As Mr Tinsley was experiencing technical difficulties with joining the meeting, Mr Lovett advised that data was being collected without issue, and that air quality performance during operations to date was tracking as expected, with no exceedances.</p> <p>Mr Lovett informed the Committee of a technical error in reporting of vent data – the data is being collected but not showing on the website. Mr Lovette advised that the responsible Contractor is aware of the issue and expects to have it rectified within a week.</p> <p>Members noted the technical error and target timeline for this to be fixed.</p> <p><i>Key points of discussion:</i></p> <ul style="list-style-type: none"> <li>• Members noted that air quality data to date indicated very low emissions.</li> <li>• Members observed that swapping between north and south tunnel data was easy to do on the webiste.</li> </ul>	
4.0	<p><b>Response to Members questions</b></p> <p>A formal documented response to questions put forward by Members inter-session in response to the <b>NorthConnex Independent Audit - Nov 2019 to April 2020</b> (emailed to the AQCCC on 1 September 2020) was provided in advance of the meeting. Members expressed thanks for the comprehensive and detailed response.</p> <p>Members noted that further questions were put forward by prior to the meeting. The project team committed to providing a documented response to these questions ASAP.</p> <p><i>Key points of discussion:</i></p> <ul style="list-style-type: none"> <li>• Members noted a lack of clarity regarding the term of the AQCCC. Ms Shand advised that the Panel was required to exercise it's duties for a minimum of two years from the tunnel opening, which is noted as November 2020.</li> </ul>	<p>Further response to Members questions to be provided by the project team ASAP.</p>

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	<p>She observed that the AQCCC role may be extended if needed, if an application for and approval of an extension is obtained from the Secretary of the Department of Planning Industry and Environment. The Chair and project team would be required to write to the Secretary seeking an extension, if this is to be pursued.</p> <ul style="list-style-type: none"> <li>• Ms Shand also commented on Condition E7, which states that following consultation with the AQCCC, the proponent shall review the need for the continuation of the ambient monitoring stations after a period of two years from commencement of operation. Any recommendation to close the stations shall require the approval of the Secretary in consultation with the EPA.</li> </ul>	
5.0	<p><b>Other business</b></p> <p>Mr Lovett noted that once COVID conditions permit, a site visit to the tunnel control centre was proposed.</p> <p><b>Next meeting</b></p> <p>The next meeting will be held in <b>early in 2021</b>. A calendar of meetings for 2021 will be provided ASAP. Meeting details, including an Agenda will be provided closer to the date of each meeting.</p> <p>The meeting was closed at 5:40pm.</p>	<p>Meeting calendar for 2021 to be provided ASAP.</p>